

## **REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on September 18, 2006 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm.

Staff present was Doug Damery, Director; Jackie Hofer, Administrative Assistant; Libby Mitchell, Recreation Coordinator; Brad Kanaga, Superintendent of Parks and Property and Kim Hess, Treasurer. Commissioners present were: Jim Bremner, Lorelei Cox, and Matt Moehle. Commissioners Dale Claus and Scott Underwood were absent.

### **Approval of Minutes**

- A motion was made to approve the regular meeting minutes of August 21, 2006 (Cox, Moehle; C-Un)

### **Treasurers Report**

- A motion was made to approve the treasurer's report. (Cox, Moehle; C-Un)

### **Claims to be Paid**

- A motion was made to approve and pay the claims as presented. (Cox, Underwood; C-Un)

Claims is question: Gibson which is for ballet bars

### **Committee Reports**

None

### **OLD BUSINESS**

8.1 Action on Resolution 2-05 informing the Washington Area Community Center, Inc of Approval of Bids.

Director Damery stated it is now being looked into an addition underwriting of 1.5 million dollars debt with the high school. The park district has a \$10,000. rental fee which was agreed to in the intergovernmental agreement. Since all of our offices are here at 105 S. Spruce, we really have no rental fee but to maintain that contribution we could underwrite that amount.

The WACC board needs our approval to accept the bids, telling them that we will continue to provide them with the financial support that we have that we have committed to them.

- A motion was made to approve Resolution 2-05 informing the Washington Area Community Center, Inc of Approval of Bids (Cox, Moehle; C-Un)

7.0 Staff Reports

**Parks and Property**-Brad reported he will be meeting with Tom Reuter of Otto Baum to resolve the issue at LaHood Park. We will be looking into replacing the timer as well as discussing the slippery surface.

Discussion was held as to if the surface was put into spec and it was suggested to contact STS to see if this was put into spec.

Brad stated he will also be having a meeting on Wednesday with someone who specializes in locating broken waterlines to find a possible water leak.

**Recreation Coordinator**-Libby reported that she has received the Power Play Manual and is reviewing it at this time. Libby reported that she had included a Camp Adventurers financial report for this year. We do have about \$2000.00 outstanding in open accounts. The invoices have been sent out for to the people where balances remain and once this is collected we could possibly see a profit of around \$7,000.00.

Libby stated we kept a pretty steady attendance throughout the 4 sessions. The field trips went great and overall things went very well. Our staff took very good care of Lincoln Grade School and Libby feels it is very important to keep this program at Lincoln Grade School. It may be a good idea to look into purchasing transportation so we have a means of transportation that would benefit our other programs as well.

**Athletic Supervisors**-Director Damery gave the report for Kristy and Jean. Soccer has ended, flag football is still going on and open play gym time is available through December 1<sup>st</sup>.

**Executive Director**- Director Damery told everyone that he would be gone for the National Conference in San Antonio and would be shopping for pool equipment, concession stand items., etc.

Tom Batters interviewed Director Damery and did a very nice job on the article getting across a lot of the things we are wanting to do.

We will be discussing the Oak Ridge Concessions in Old Business.

Construction is moving along very well at the pool-right now we are dealing with a water line and gas line and will have a solution very soon.

The new section of the recreation trail at the high school has been done with the backfill being done today.

Director Damery also passed along that we have a neighbor who lives along N. Main extension who has a steep grade of grass and according to him we cut into that grade and has made it steeper. He is asking us to put in a retaining wall.

Director Damery has received a quote from Atherton of \$3,150.00. We have asked Atherton to scale back a bit as that is a little high. If we get the brick over to his place that would cost us \$1,955.00.

President Bremner is concerned about who will be responsible for maintaining the retaining wall in the future.

Commissioner Underwood suggested taking a closer look into seeing if we actually changed the slope and determine from there.

Many things are taking place at the Middle School-the fitness center opened up on October 10, the first floor classrooms are all being utilized with programs, we have open gym nights and we are also accepting facility rental applications for anyone interested in renting the gym or a meeting room.

## **OLD BUSINESS**

- 8.2 Action on Oak Ridge Park Concession Stand utilities and construction Plan  
No quotes were available at this meeting. Director Damery states he has been talking with contractors. Director Damery stated he received a quote from Heilman Excavating for \$5,200 to \$7,800.00.
- At the recommendation of Director Damery it was decided to postpone agenda item 8.2 until the Nov.7 special meeting.
- 8.3 Action on Approval of Dance Studio Wood Floor Proposal  
The proposal from Kiefer Specialty Flooring was reviewed. The installation of a wood floor for dance and some aerobic classes will be a major enhancement to the facility.
- A motion was made to Approve the Dance Studio Wood Floor Proposal-total lump sum price = \$19,835.00  
(Underwood, Cox; C-Un)
- 8.4 Action on the Tax Exempt Lease/Purchase Agreement for the purpose of Acquiring fitness equipment.  
Joe Russell gave us a great deal on this equipment. We are making quarterly payments of \$1,575.00 at an interest rate of 6%
- A motion was made to approve the Tax Exempt Lease/Purchase Agreement for the purpose of acquiring fitness equipment (Moehle, Underwood; C-Un)

## **NEW BUSINESS**

- 9.1 Action on Proposal for former Washington Middle School Asbestos Management Plan Review and Asbestos Sampling  
In discussion Commissioners agreed this is something that must be done-work will begin the end of November.
- A motion was made to approve the proposal for the former Washington Middle School Asbestos Management Plan and Asbestos Sampling (Moehle,Underwood; C-Un)
- 9.2 Action on proposals for evaluation and recommendations for the existing pools Filters and mechanical systems  
No proposals were received in time for this meeting. This agenda item will be tabled until November 7<sup>th</sup> special meeting.

9.3 Action on WMS Facility boiler repairs

The quote received from Ruyle was \$4,298.00 and these are things we have to do according to the State Fire Marshall. There is an additional \$10,671. that we are questioning. This was our only bidder as Ruyle had taken care of this boiler for years. Commissioner Underwood suggested calling other companies that work on boilers and have them take a look as well.

- A motion was made to approve the WMS Facility boiler repairs for \$4,298.00 (Cox, Underwood; C-Un)

9.4 Action on GameTime Good Health Grant

This is for a playground at Westgate Park. We budgeted \$15,000 in the grant for a playground. Director Damery showed a couple playgrounds and President Bremner suggested for Doug to investigate other suppliers at conference.

- A motion was made to authorize the Director to purchase playground Equipment not necessarily through GameTime up to \$15,000. (Moehle, Cox; C-Un)

9.5 Discussion of the WMS Recreation Facility Improvements and Budget

Director Damery included the invitation to bid which included the schedule. Everything will be available to pick up on Monday, November 21 with a pre-bid date of Tuesday, November 25.

ADJOURNMENT

- A motion was made at approximately 7:37p.m. to adjourn the meeting. (Underwood, Moehle)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners

