

# REGULAR MEETING OF THE BOARD OF COMMISSIONERS

MAY 21, 2007

## **1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 21, 2007 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Brad Kanaga, Superintendent of Parks, Jackie Hofer, Administrative Assistant, Mary Toel, Recreation Manager, Kristy Howell, Athletic Supervisor, Julie Snell, Marketing and Special Events Manager and Kim Hess, Treasurer. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, and Matt Moehle. Scott Underwood was absent.

**5.0 Petition and Public Comment** – Director Damery received a phone call from Dustin Essig asking if he could attend a Board meeting to present a proposal for the park to be developed in Devonshire. Residents in attendance include: Blake Blumenshine, who owns lots #9 and #5 Bishops Ct. Anne Marie Klein 1300 Bishops Ct., Ed Zwilling 17 Bishops Ct and Brian Schidgall 1300 Coventry Drive. It was explained an original conceptual plan was presented by the Smeltz Family to the Park District. It is not written in stone that we have to do this; however, the Smeltz family has made certain requests. In developing this, the park district needs to consider the desires of the Smeltz family as well as the desires of the community and come to a common ground.

All residents that attended did express how they would like to see the park developed.

Commissioner Claus recommended that when this item comes up again on the agenda that we notify everyone that was present.

## **2.0 Regular Meeting Minutes**

- A motion was made to approve the April 16, 2007 regular meeting minutes. (Claus, Cox; C-Un)

## **3.0 Treasurer's Report**

- A motion was made to approve the treasurer's report (Moehle, Cox; C-Un)

Treasurer Hess stated this is the end of the fiscal year. She has highlighted the important funds which we have discussed month to month.

## **4.0 Claims to be Paid**

- A motion was made to approve the claims to be paid.(Claus, Moehle; C-Un)  
At this time the Oath of Office was administered to Dale Claus and Jim Bremner.

## **6.0 Election of Officers**

- A motion was made to retain Jim Bremner as President of the Board of Commissioners. (Claus, Cox; C-Un)

- A motion was made to retain Matt Moehle as Vice President of the Board of Commissioners. (Cox, Claus; C-Un)
- A motion was made to retain Lorelei Cox as Secretary of the Board of Commissioners. (Moehle, Claus; C-Un)

## **7.0 Committee Reports**

None

## **8.0 Staff Reports**

**8.1 Marketing & Special Events Manager** – Julie reported on the AAU Basketball Tourney. The pool grand opening is scheduled for June 2. The Taste of Washington is scheduled for June 20. We met with John and De Ingles regarding the format and submittal schedule of the fall brochure. Gus Macker sponsorship dollars are falling into place and is going well.

**8.2 Recreation Manager** – Mary reported budget spreadsheets are ready to use by staff. She has been working on a new facility schedule. Day Camp planning is underway and going well. Gearing up for pool grand opening

**8.3 Athletic Supervisor** – Kristy reported on soccer. Things went well, but we seem to have a problem with our U-10, U-12 age division. We just simply do not have enough sign-ups in those age divisions to have separate divisions. The soccer tournament went very well with much help from Blake Staley. T-ball is going very well, adult leagues are going very well and registration is being accepted for the WCHS athletic camps.

**8.4 Parks and Property** – Brad reported Mechanical has installed the new water heater. We have been keeping up with the mowing now that the crew is back. A drainage tile has been installed at Oak Ridge Park.

**8.5 Executive Director** – Director Damery reported that the brick pavers are in and things are looking very nice in Washington Park at the helicopter. Swim Team Registrations are going well with over 125 swimmers.

At this time President Jim Bremner presented a plaque and bouquet of flowers to Treasurer Kim Hess for her 20 years of dedicated service to the Washington Park District.

## **9.0 Old Business**

### **9.1 Discussion of the Washington Area Community Center and the Use Agreement**

**9.1.1** Action on the March Invoice for the WACC

**9.1.2** Action on the April Invoice for the WACC

- A motion was to withhold any further payments until we have a Satisfactory Use Agreement in place (Claus, Cox; C-Un)
- A motion was made that based on the current financial situation the Park District is unable to contribute any additional funding to WACC (Claus, Moehle; C-Un)

**9.2 Discussion and potential action on Ordinance No. 225 authorizing the acceptance of an easement donated by Mallard Crossing L.L.C. for the purpose of constructing a bicycle and hiking trail.**

This ordinance has been prepared by Rick Joseph which has been signed off on and notarized by Scott Underwood.

- A motion was made to accept Ordinance No. 225 authorizing the acceptance of an easement donated by Mallard Crossing L.L.C. for the purpose of constructing a bicycle and hiking trail. (Cox, Moehle; C-Un)

**10.0 New Business**

**10.1 Action on the General Facilities Use and Indemnity Agreement with Washington Grade School.**

This is a 3 year agreement—the same agreement we have had in the past years.

- A motion was made to accept the General Facilities Use and Indemnity Agreement with Washington Grade School District #52

**10.2 Discussion an Action on retaining the services of Steven D. Greim & Company for their financial services for the 2007-2008 Fiscal Year**

- A motion was made to retain the services of Steven D. Greim & Associates for the 2007-2008 fiscal year (Moehle, Claus; C-Un)

**11.0 ADJOURNMENT**

- A motion was made at approximately 7:40 p.m.to adjourn from the regular board meeting (Claus, Moehle; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners