

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 21, 2008

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 21, 2008 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks, and Kim Hess, Finance Manager. Commissioners present were: Jim Bremner, Lorelei Cox, Dale Claus, and Matt Moehle.

2.0 Petition and Public Comment

2.1 Recognition of Morton Community Bank – Gene Hart of the Fondulac Banking Center and Jean Ann Honegger the CEO of Morton Community Bank attended this board meeting to be honored by Park District Commissioners for donating the office furniture which equipped the office for our part-time staff as well as Kristy's office. A plaque and individual paper weights were given to them as a sign of our appreciation.

3.0 Approval Meeting Minutes

3.2 Approval of March 17, 2008 Regular Meeting Minutes

- A motion was made to approve the March 17, 2008 regular meeting minutes (Cox; Moehle, C-Un)

4.0 Finance Report

- A motion was made to approve the Finance Report. (Moehle; Cox, C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims with the exception of the Illinois State Police. (Cox; Claus, C-Un)

6.0 Committee Reports

6.1 WACC Board Representative Report –Commissioner Cox was able to attend the WACC for 30 minutes before attending another meeting. There was nothing to report from the WACC.

7.0 Staff Report

7.1 Parks and Property- Brad had no additions to his report.

7.2 Athletic Coordinator- There were no additions to the athletic coordinator's report. Kristy mentioned that Jean Escue will be taking over this report.

7.3 Executive Director- Several things are happening within the park district. The 5K run is coming along nicely, and Katie is moving along with pool staff. Director Damery talked about the new tree memorial that we are offering. It is a donation of at least \$450.00 to get a tree and a tree marker.

8.0 Old Business

None

9.0 New Business

9.1 Action and Discussion of HVAC Project for Lounge, Office & Storage – Brad stated he recently sent out invitations to bid to have the old air handler removed and replace with a furnace and a roof top air conditioner. Brad put together the specifications as to what we needed to properly heat and cool the area. After opening the sealed bids on Monday April 14th, one bid came in as an alternate and did not follow the specs. After talking with 2 different sources Brad stated that he feels that a heat pump may be a more reasonable solution to fit our needs. It is Brad’s recommendation to reject all bids and allow him to revise the specs and get quotes on installing an air conditioner with the revised specifications from all the bidders. The cost will certainly be under \$20,000 therefore, we would not be required to ask for sealed bids and could potentially be under \$10,000. In order to speed up the process Director Damery asked that the board authorize him to approve installation if the lowest responsible bidder quotes come in under \$10,000. The board approved the request.

10.0 Adjournment

A motion was made at 6:45 p.m. to adjourn from the regular board meeting. (Moehle, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners