

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
October 20, 2008

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on October 20, 2008 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Financial Manager; and Jackie Hofer, Administrative Assistant. Commissioners present were: Jim Bremner, Dale Claus, Lorelei Cox, and Matt Moehle. Scott Underwood was absent.

2.0 Petition and Public Comment

None

3.0 Approval Meeting Minutes

3.1 Approval of September 15, 2008 Regular Meeting Minutes

- A motion was made to approve the September 15, 2008 regular meeting minutes (Cox, Moehle; C-Un)

4.0 Finance Report

- A motion was made to approve the Financial Report. (Claus, Moehle; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims. (Cox, Moehle; C-Un)

6.0 Committee Reports

6.1 WACC Board Representative Report –Commissioner Cox attended the October meeting and reported the finishing touches on the audit. They continue to exceed their goals on their contracts. It was reported that out of the 1200 contracts due to expire there have only been 66 cancelled.

They do continue however, to struggle with the theatre.

A P.J Hoerr contractor did a final walk through and commented on how well the building looked as far as wear and tear to the building.

6.2 HISRA Board Representative Report- The August meeting was cancelled. No report available.

6.3 Recreation Trail Committee Report-Those attending: Doug Damery, Jim Bremner, Joe Russell, Jon Ophliant, Dustin Essig.

Members discussed the priorities for the recreation trail. The first is to complete the loop by completing the Wilmor Rd. Connection and the area behind the golf course that is undeveloped right now. The city will eventually complete the trail link when Kern Road goes through sometime next year possibly. President Bremner reported that other areas in town were discussed that could be developed as money or grants become available. The city has applied to IDOT for a grant to complete the section from Akron Brass to St. Clare Crossing. The city is expanding Cummings Lane from St. Clare Crossing to Oak Ridge Park and will include a trail with that project.

There was also discussion of some of the regional priorities that we would like to see connected regionally for the benefit of Washington.

7.0 Staff Report

7.1 Parks and Property- Brad was absent from the board meeting, his report was included in the packet.

7.2 Athletic Coordinator- Jean and Kathy's report was presented in the packets. .

7.3 Recreation Manager- Kristy reported no additions.

7.4 Executive Director- Doug highlighted some of the items on his report. The only addition/announcement is that election packets are in. Matt Moehle and Scott Underwood's positions are up in April. Both are 6 year terms.

8.0 Old Business

8.1 Action on the selection of a design firm for the Wilmor Rd. Connection Grant Project-The 2 proposals have been received. The bid from Massie and Massie came in between \$10,000 & \$20,000 depending on the extent of their involvement in the observation of the construction phase of the project. The bid from STS/AECOM came in at \$20,500. Director Damery said that he was comfortable that either firm doing the project and each has its benefits. While Massie Massie & Associates has done a number of similar projects, STS did the work on the grant and is familiar with the project and the Washington recreation trail system. Commissioners asked if STS/AECOM would look into a better solution to the ford area. Director Damery will ask as he was hoping that these two projects could be done by the same contractor.

- A motion was made to hire STS/AECOM to do the engineering and design work on the Wilmor Rd. Connection. (Cox, Moehle; C-Un)

9.0 Adjournment

A motion was made at approximately 6:59 pm to adjourn (Moehle, Cox; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary
Washington Park District
Board of Commissioners