

**WASHINGTON PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
November 22, 2010**

**1.0 Call to Order**

The continuation meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on November 22, 2010 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Jim Bremner called the meeting to order at 5:30 pm. Staff present was Doug Damery, Director; Kristy Howell, Recreation Manager; Kim Hess, Financial Manager; Jackie Hofer, Administrative Assistant; Brad Kanaga, Superintendent of Parks. Commissioners present were: Lorelei Cox, Herb Knoblauch, and Julie Davison. Doug Weston was absent. Attorney Rick Joseph attended the meeting at 5:41 p.m.

- A motion was made to continue this meeting on Monday, November 22, 2010 (Cox, Knoblauch; C-Un)

**3.0 Approval of Meeting Minutes**

**3.1 Approval of October 18, 2010 Regular Meeting Minutes**

- A motion was made to approve the October 18, 2010 regular meeting minutes (Davison, Knoblauch; C-Un)

**4.0 Financial Report**

- A motion was made to approve the financial report (Cox, Davison; C-Un)

**7.0 Staff Reports**

**7.1 Parks and Property**- no additions

**7.2 Athletic Coordinator**- report enclosed for Commissioners review

**7.3 Recreation Manager**- no additions

**7.4 Executive Director**- Director Damery had no additions, only highlighted items under Administration, WMS Recreation Facility Renovation and Oak Ridge Park Development.

**9.0 New Business**

**9.7 Discussion and Potential Action on Resolution regarding a PARC Grant Application for the WMS Recreation Facility Renovation.**

Director Damery explained the information is all included in a packet which Director Damery had put together. He stated that the information in this packet briefly describes the project, it is not final. The project is renovating a lot of the area that we identified in the master plan in 2005. Director Damery explained all of the improvements that would be done which include: Replacing the steam boiler with a new HVAC SYSTEM as well as a number of other mechanical, electrical and plumbing issues that should be updated. Complete asbestos abatement. The restrooms will be fully accessible and the fixtures will be replaced as well. Installation of an elevator or stair lift will make all levels handicap accessible. Renovations in each of the classrooms and bathrooms will be done as well as install new flooring, paint and ceilings and replace the gym roof. Looking at the different financial options to fund the grant project the overall expense could be \$1.5-2.2 million. At this time, Commissioners are not comfortable with committing the money without understanding our capital needs and priorities. Director Damery will continue to work to complete a Capital Plan for the next 5-10 years so that we can be a better position to make a decision next year.

#### **9.4 Discussion and Potential Action to purchase a truck and plow.**

Director Damery enclosed a quote for lease of a 2011 Ford 250 4 wheel drive pickup 8' Bed and a Western 8.5' V Plow. The purchase price of the truck and plow together is \$27,032.

- A motion was made to approve to lease a 2011 Ford F250 and a V Plow (Cox, Davison; C-Un)

#### **9.5 Discussion and Potential Action regarding request for use of our facilities for a Women's Ministries Fundraiser Walk.**

A letter was included in packets for Commissioners review.

- A motion was made to approve the request of facilities for a Women's Ministries Fundraiser Walk (Davison, Knoblauch; C-Un)

#### **9.6 Discussion regarding Insurance Agent representing Illinois Public Risk Fund**

Wagler Insurance Agency has been representing us for Illinois Public Risk Fund. Renewal date is December 15, 2010. There has been interest from other organizations that wish to work with us in this capacity. Commissioners and Director Damery stated we may be better served if we switch. Commissioners would also like to consider bidding our Worker's Comp out next year, but for now we are just discussing agents. Direction for Director Damery is to contact Alexander Murray regarding Agent of Record.

### **6.0 Committee Reports**

**6.1 Update from HISRA Representative**-Commissioner Cox attended the meeting which was very short even though it consisted of making up for three meetings. They discussed purchasing/replacing vehicles.

**6.2 Update from WACC Representative**-Commissioner Knoblauch attended the meeting. The parking lot was their main topic of discussion as well as WACC memberships.

### **10.0 Adjournment**

- A motion was made to adjourn at approximately 7:44 p.m. (Cox, Knoblauch; C-Un)

Respectfully Submitted,

Lorelei Cox, Secretary  
Washington Park District  
Board of Commissioners