

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
June 15, 2015 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on June 15, 2015 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. Vice-President Bremner called the meeting to order at 6:00pm. Commissioners present were: Rich Baer and John Foy. Commissioner Cox was absent. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks; Jackie Hofer, Administrative Assistant and Kim Hess, Finance Manager.

2.0 Petition and Public Comment

None

3.0 Approval Meeting Minutes

3.1 Approval of May 18, 2015 Regular Meeting Minutes (Foy, Baer; C-Un)

4.0 Financial Report

4.1 A shortened version of the budget has been presented and the budget will be presented at the July board meeting.

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Baer, Foy; C-Un)

5.1 Approval of Steven D Greim & Company for Audit Services

- A motion was made to approve Steven D Greim & Company for Audit Services (Foy, Baer; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative

6.2 Update from the WACC Representative

7.0 Staff Reports

7.1 Parks and Property-Brad had no additions to his report

7.2 Recreation Manager-Brian had no additions his report

7.3 Athletic Manager-Jean had no additions to her report

7.4 Executive Director-Director Damery had no additions to his report only highlighted items under Administration, Harry LaHood Park, Washington Park Athletic Facility, and Meadow Valley Park.

8.0 Old Business

8.1 Discussion and action to approve Washington Water Jets Swim Team By-Laws

Director Damery presented the final copy of the swim team by-laws. Commissioner Foy had some general questions about how and who enforces swim team policies.

- A motion was made to approve the Washington Water Jets Swim Team By-Laws (Foy, Baer; C-Un)

8.2 Discussion and potential action on the FY 2015-16 Working Budget

Director Damery presented the budget which includes a full-time staff person in Parks, a Senior Coordinator to be hired in January, improvements to Diamonds 5 and 6, improvements to LaHood Park as well as some vehicle & equipment purchases.

Director Damery is proposing the purchase of a crew cab truck. With our summer camp program, we provide a free service of transporting participants to swim lessons, basketball camps and other park district programs. The park district van is taken for these transportation services therefore leaving no

other means of transportation. The park district also has several employees who use their personal vehicles for park district events in which this vehicle would be utilized.

With a significant fund balance and the raised funds anticipated from the Foundation, it was determined that the fund gaps from fund raising for the restroom facility at Harry LaHood Park and the dog park at Meadow Valley Park could be funded by using the fund balance to be able to move forward on the completion of both projects this fiscal year.

- A motion was made to approve the FY 2015-16 Working Budget with the changes of the Art Festival, the restrooms, the dog park and vehicle options.(Foy, Baer, C-Un)

9.0 New Business

9.1 Action on Ordinance No. 274 Ascertaining the Prevailing Rate of Wage for Laborers, Workmen and Mechanics Employed on Public Works for Washington Park District

This is the same agreement we are required by law to adopt annually at this time of year.

- A motion was made to approve Ordinance No. 274 authorizing the prevailing rate of wage for laborers, workmen and mechanics employed on public works for the Washington Park District (Baer, Foy; C-Un)

9.2 Discussion and Action on a Resolution Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the Specific Occasion of the Washington Arts Festival to occur on August 15 and 16, 2015

Director Damery has talked to the City Clerk and the Mayor who are very open to this idea. This would be for the selling of craft beer and wine during the art festival. Director Damery stated he will get together with Brewers Distributing to work out logistics and move forward on the licensing.

- A motion was made to approve the Resolution Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the Specific Occasion of the Washington Arts Festival to occur on August 15 and 16, 2015 (Baer, Foy; C-Un)

9.3 Discussion and potential action on the lease of skid steer

Director Damery has worked with Altorfer and Martin Equipment in researching lease and purchase options for a skid steer. These are two completely different options for the lease packages and the question is if we want to go long term or short term. Commissioners discussed the Martin Equipment offer is a short term 6 month offer and the Caterpillar is a long term 3 year lease option that offers a guaranteed buy back. It was decided to table this item until the July board meeting.

9.4 Discussion of the Annual Budget and Appropriation Ordinance

By the end of the week the working budget will be included in the Annual Budget and Appropriation Ordinance which will be made available for review by the public.

At approximately 8:01pm a motion was made to suspend the meeting and move into executive session (Foy, Baer; C-Un)

Executive Session in accordance with the open meetings act for selection of a person to fill a public office of Washington Park District and personnel.

9.5 Potential Action on items discussed in Executive Session

- A motion was made regarding salary adjustments as presented in Executive Session (Baer, Foy; C-Un)

10.0 Adjournment

- At approximately 9:21pm a motion was made to adjourn. (Foy, Baer; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners