

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**July 20, 2015 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Public Hearing**

A public hearing was held at 6:00pm pursuant to Section 4-4 of the Illinois Park District Code pertaining to the Budget and Appropriation Ordinance.

- A motion was made at 6:04 pm to adjourn from the public hearing (Bremner, Foy; C-Un)

**1.0 Call to Order**

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on July 20, 2015 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00pm. Commissioners present were: Rich Baer, Jim Bremner and John Foy. Staff present was Doug Damery, Director; Brian Tibbs, Recreation Manager; Brad Kanaga, Superintendent of Parks; Jackie Hofer, Administrative Assistant and Kim Hess, Finance Manager.

**2.0 Petition and Public Comment**

Gloria Phelps attended this board meeting to give a presentation on the 50 Go Programs. Gloria is our volunteer staff member who is targeting programs for the 50 and older age group. Gloria loves parks and loves doing this type of activity. She has put together Geocaching, hiking, zip lining and a canoe/kayak fun challenge to be held at Eureka Lake in August.

**3.0 Approval Meeting Minutes**

3.1 Approval of the June 15, 2015 Regular Meeting Minutes (Baer, Foy; C-Un) with a change to agenda item 8.1 changing Director Foy to Commissioner Foy.

**4.0 Financial Report**

4.1 A motion was made to approve the Financial Report (Bremner, Baer; C-Un)

**5.0 Review and Approval of Claims**

- A motion was made to approve the claims (Foy, Bremner; C-Un)

**6.0 Committee Reports**

6.1 Update from HISRA Representative-no meeting

6.2 Update from the WACC Representative-Commissioner Baer reported memberships are strong and the pool is open. Construction has begun on the memorial as they have constructed the concrete posts for the awning.

**7.0 Staff Reports**

7.1 Parks and Property-Brad had no additions to his report

7.2 Recreation Manager-Brian had no additions his report

7.3 Athletic Manager-Jean had no additions to her report

7.4 Executive Director-Director Damery had no additions to his report only highlighted items under Administration, Harry LaHood Park, Washington Park Athletic Facility, and Meadow Valley Park.

**8.0 Old Business**

**8.1 Discussion and Action on Ordinance No. 275 to establish the Combined Budget and Appropriation for the 2015-2016 Fiscal Year.**

This is the budget and appropriation ordinance and basically what Director Damery has done is taken the working budget and incorporated it into this format to file with the county. Director Damery stated that for

some reason the budget is \$31,000.00 off and he believes it is within the transfers. Transferring from the Recreation Fund to the Corporate and Capital Funds. Director Damery does not really show the transfers in the budget because it is just moving money back and forth and does not affect the end result. Commissioner Foy did state that he will meet with Director Damery to go through the budget to find the discrepancy. The ordinance could be passed and filed as long as the correction to the discrepancy did not exceed the working budget amount of \$3,180,483.20.

- A motion was made to approve Ordinance No. 275 to establish the Combined Budget and Appropriation for the 2015-2016 Fiscal Year as long as the correction to the discrepancy did not exceed the working budget amount of \$3,180,483.20 (Baer, Foy; C-Un)

### **8.2 Discussion and potential action on the lease of skid steer**

This is the same information as last month the only update is Director Damery checked into the lease options with Altorfer and felt it is a good offer. The staff feels that the long term option would best meet the park districts needs and recommended the lease of the CAT 259D.

- A motion was made to approve the CAT 259D for a 3-year lease. (Baer, Bremner; C-Un)
- A motion was made at approximately 7:29pm to move in to executive session (Foy, Baer; C-Un)

### **Executive Session in accordance with the open meetings act for selection of a person to fill a public office of Washington Park District**

#### **8.3 Potential Action on items discussed in Executive Session**

- A motion was made to appoint Jeff Schultz as Commissioner of the Washington Park District (Foy, Baer; C-Un)

### **9.0 New Business**

#### **9.1 Discussion and Potential Action regarding the lease of a vehicle**

The vehicle we will be added for use by the administration and recreation staff. There are bids for a Super Cab and a Crew Cab. The Super Cab would not accommodate passengers, but the longer bed and interior storage space which will work out nicely for special events. The 2014 Crew Cab could be used for transportation of bodies and the vehicles could be swapped out by different staff based on the need.

- A motion was made to approve the lease of the Super Cab. (Baer, Foy; C-Un)

Respectfully Submitted,

John Foy, Secretary  
Washington Park District  
Board of Commissioners