

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
February 27, 2017 6:00PM
Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on February 27, 2017 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00pm. Commissioners present were: John Foy, Lorelei Cox, Jim Bremner and Jeff Schultz. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager; Brad Kanaga, Superintendent of Parks; Kim Hess, Finance Manager and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

None

3.0 Approval of Meeting Minutes

3.1 Approval of January 23, 2017 Regular Meeting Minutes

- A motion was made to approve the January 23, 2017 Regular Meeting Minutes (Schultz, Bremner; C-Un)

3.2 Approval of January 26, 2017 Special Meeting Minutes

- A motion was made to approve the January 26, 2017 Special Meeting Minutes (Foy, Bremner; C-Un)

4.0 Financial Report

- A motion was made to approve the Financial Report (Bremner, Foy; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Schultz, Foy; C-Un)

6.0 Committee Reports

6.1 **Update from HISRA Representative**-no meeting

6.2 **Update from the WACC Representative**-Commissioner Bremner reported their numbers were higher this January as opposed to last January so memberships are going well, however, they are very concerned with all the layoffs that are going on.

They would like to see the banquet facility occupied more frequently.

Mary Simon with Conklin's will be offering acting classes.

They do expect the theatre to be very busy and they will also be allowing food and beverage in the theatre. This is something new and they will try it for 1 year to see how it goes.

They are starting their own winter swim team.

They have hired Shae Harris as their Marketing Director.

7.0 Staff Reports

7.1 **Parks and Property:** Brad had no additions to his report

7.2 **Recreation Manager:** Matt had no additions to his report

7.3 **Athletic Coordinator:** Jean had no additions to her report

7.4 **Executive Director:** Director Tibbs had no additions to his report but highlighted items under Administration, Harry LaHood Park Restroom and Washington Park Maintenance Office Project, and Recreation.

8.0 Old Business

None

9.0 New Business

9.1 Discussion on the conveyance or property from the City of Washington to the Washington Park District commonly known as Washington Park Recreation Facility Park

After a very short discussion with the City, Director Tibbs explained the City is ready to give us the Park across from our office. Director Tibbs will work with City Engineer Ed Andrews who will have some of the engineer work already designed and laid out with angled parking and an exit. Director Tibbs will also work with the City regarding the bid packet and Scope of work for the bid packet so if we go out for bid we do not have to pay someone for those services.

9.2 Discussion on the conveyance of property from the City of Washington to the Washington Park District commonly known as Sweitzer Park

Director Tibbs will also work with the City regarding the conveyance of property for Sweitzer Park as it has been recently discovered that a major portion of Sweitzer Park was never actually conveyed to the Park District.

9.3 Discussion and potential approval of changes to the Employee Personnel Manual for the Employee Fringe Benefits

We have made some changes to the Employee Personnel Manual regarding fringe benefits for our employees. As our number of full time and part time employees have increased over the years now is a good time to take a look at the benefits offered.

- A motion was made to approve the changes to the Employee Personnel Manual for the Employee Fringe Benefits (Foy, Schultz; C-Un)

9.4 Discussion on naming rights for part of a Park District Facility

Director Tibbs explained he has been approached by individuals that are requesting to name the Washington Park Batting Cage after Lance Escue. Lance has resigned from all involvement in the Washington Park District/WRA baseball committee.

Director Tibbs would like to make a recommendation of naming Diamond #6 after the Escue Family instead of the batting cage.

- A motion was made to name Diamond #6 after Lance Escue (Schultz, Bremner; C-Un)

8.0 Adjournment

- A motion was made at 7:09 pm to adjourn from the regular meeting. (Foy, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners