

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

April 15, 2019 6:00PM

Washington Park District, 105 S. Spruce St., Washington, IL

Regular Meeting

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on April 15, 2019 at the Washington Park District office located at 105 S. Spruce Street, Washington, Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, John Foy, Marc Heuermann and Jeff Schultz. Staff present were Brian Tibbs, Director; Matt Suellentrop, Recreation Manager, Brad Kanaga, Superintendent of Parks, Kim Hess, Finance Manager; and Jackie Hofer, Administrative Assistant.

2.0 Petition and Public Comment

Sydney Ruff, a junior at Tremont was present. Sydney is a member of the Teen Council for the Ronald McDonald House Charities. The Teen Council is holding an event to help raise additional funds for the Ronald McDonald House Charities. The event will be held on June 8 at Oak Ridge Park and the Teen Council is requesting a waiver of fees from the Washington Park District.

3.0 Approval of Meeting Minutes

3.1 Approval of March 18, 2019 Regular Meeting Minutes

- A motion was made to approve the March 18, 2019 Regular Meeting (Bremner, Foy; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Foy, Bremner; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve the claims (Foy, Bremner; C-Un)

6.0 Committee Reports

6.1 Update from HISRA-HISRA is staffing for the summer and they are accepting registrations for their summer camp program. They have hired a new administrative assistant.

6.2 Update from WACC Representative – Things are going well at WACC. They are replacing things as needed. No big expenses in the future. Their memberships have dropped just a little but are still doing very well.

7.0 Staff Reports

7.1 Parks and Property: Brad had no additions to his report

7.2 Recreation Manager: Matt had no additions to his report

7.3 Athletic Coordinator: Jean had no additions to her report

7.4 Executive Director Tibbs had no additions to his report but highlighted items under Administration and Projects.

8.0 Old Business

8.1 Discussion of the proposed budget and appropriation ordinance #294 for FY 2019-2020

Director Tibbs presented the proposed budget and a public hearing will take place at the May Board meeting as well as voting on the budget and appropriation ordinance.

9.0 New Business

9.1 Discussion and Action on a Resolution 2019-3 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 17 and 18, 2019

- A motion was made to approve Resolution 2019-3 Authorizing the Washington Park District to Apply for a Two-Day Special Use Liquor License from the City of Washington and the State of Illinois for the specific occasion of the Washington Arts Festival to occur on August 17 and 18, 2019 (Bremner, Foy; C-Un)

9.2 Discussion and potential approval for use of Oak Ridge Park and waiver of fees for an Event held by the Ronald McDonald House Charities Teen Council on June 8, 2019

- A motion was made to approve use of Oak Ridge Park and waiver of fees for an event held by the Ronald McDonald House Charities Teen Council on June 8, 2019 (Bremner, Foy; C-Un)

9.3 Discussion and approval of an agreement with Washington District 52 for facility use

- A motion was made to approve an agreement with Washington District 52 for facility use. (Bremner, Schultz; C-Un)

9.4 Discussion and approval of an agreement with Seven Utility Management Consultants for New electrical supply contract

- A motion was made to approve an agreement with Seven Utility Management Consultants for a new electrical supply contract (Bremner, Foy; C-Un)

9.5 Discussion and potential action on items presented by Hitchcock Design Group for the Comprehensive Master Plan

Eric Hornig with Hitchcock Design Group attended to present the Comprehensive Master Plan. After discussing the findings, Commissioners will prioritize the elements. Eric will send Commissioners a document with instructions. Once the prioritizing is done, Eric will be able to Develop an action plan that shows where things go in a 5 year spectrum. Eric will include a Comparison between the last master plan and this one for significant changes.

Executive Session in accordance with the open meetings act to discuss employment, compensation, or dismissal of personnel.

- A motion was made at approximately 7:27 to move into executive session (Bremner, Schultz; C-Un)
- A motion was made at 8:18 to adjourn from executive session (Foy, Schultz; C-Un)
- A motion was made to accept pay increases as discussed in executive session (Bremner, Foy; C-Un)

10.0 Adjournment

- A motion was made at 8:19 p.m. to adjourn from the regular meeting. (Foy, Schultz; C-Un)

Respectfully Submitted,

John Foy, Secretary
Washington Park District
Board of Commissioners