

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**May 15, 2023 6:00PM**  
**Washington Park District, 105 S. Spruce St., Washington, IL**

**Regular Meeting**

1.0 Call to Order

The regular meeting of the Washington Park District Board of Commissioners, Tazewell County, Illinois was held on May 15, 2023 at the Washington Park District office located at 105 S. Spruce Street, Washington Illinois. President Cox called the meeting to order at 6:00 p.m. Commissioners present were: Jim Bremner, Brittany Miller, Matt Moehle and Jeff Schultz. Staff present were Brian Tibbs, Director; Scott Wood, Recreation Manager; Kim Hess, Finance Manager; Jeremy McMenimen, Superintendent of Parks; and Jackie Hofer, Administrative Assistant. Commissioner Miller left the meeting at 6:31pm.

2.0 Petition and Public Comment

Nathan Custer w/Dewberry was present to present the Lincoln Grade School assessment.

3.0 Approval of Meeting Minutes

3.1 Approval of April 17, 2023 Regular Meeting Minutes

3.2 Approval of April 17, 2023 Executive Session Minutes

- A motion was made to approve the April 17, 2023 Regular Meeting Minutes with a change to item 6.2 and the April 17, 2023 Executive Session Minutes (Bremner, Schultz; C-Un)

4.0 Financial Report

- A motion was made to approve the financial report (Moehle, Schultz; C-Un)

5.0 Review and Approval of Claims

- A motion was made to approve and pay the claims (Bremner, Moehle; C-Un)

6.0 Committee Reports

6.1 Update from HISRA Representative – meeting canceled

6.2 Update from the WACC Representative

7.0 Staff Reports

7.1 **Parks and Property**- Jeremy had no additions to his report.

7.2 **Recreation Manager**- Scott had no additions to his report.

7.3 **Executive Director**- Director Tibbs reported updates regarding Administration, Projects, HISRA and Five Points Use.

8.0 Old Business

8.1 Discussion of ordinance 311 concerning the budget and appropriation for FY 2023-2024  
Director Tibbs has some revisions to make on the budget. The budget will be presented at The June board meeting.

## 9.0 New Business

### 9.1 Discussion and action on resolution 2023-4 appointing members to form a committee for local Government efficiency

Kristy Howell and Brad Kanaga have agreed to serve on the committee for the local Government Efficiency.

- A motion was made to approve resolution 2023-4 appointing members to form a committee for local Government efficiency (Bremner, Schultz; C-Un)

### 9.2 Discussion and action to approve a company to provide Parks and Recreation Management Software.

- A motion was made to approve the service agreement with DaySmart to provide Parks and Recreation Management Software (Moehle, Schultz; C-Un)

Executive Session in accordance with section 5 ILCS 102/2 © 5 of the open meetings act to discuss the the Use or purchase of real property for the use of the public body.

- A motion was made at 6:58pm to move into executive session (Moehle, Schultz; C-Un)
- A motion was made 7:17pm to adjourn from executive session (Schultz, Moehle; C-Un)

## 10.0 Adjournment

- A motion was made at 7:18pm to adjourn from the regular meeting. (Bremner, Moehle; C-Un)

Respectfully Submitted,

Jeff Schultz, Secretary  
Washington Park District  
Board of Commissioners